

CAPE PALMAS HIGH SCHOOL ALUMNI ASSOCIATION – USA, INC.

**23RD ANNUAL NATIONAL CONVENTION
BOROUGH OF EAST LANSDOWNE, PENNSYLVANIA, USA**

AUGUST 12 -14, 2022



2022 ANNUAL REPORT

THEME:

“REFLECTING ON THE PAST, FOCUSING ON THE FUTURE”

Dear Colleagues,

Sincere greetings on behalf of the Executive Committee of Cape Palmas High School Alumni Association, United States of America, Incorporated (CPHSAA-USA, INC) and welcome to the 23rd Annual National Convention in the beautiful city of the Borough of East Lansdown, Pennsylvania.

Article IV, Section 6 of the Constitution and Bylaws of the CPHSAA-USA, INC., requires **Annual Report from the President on the State of the Association**. This also includes all reports that present the health and growth of our Association. It is, therefore, my honor to present to this August body on this 23rd Anniversary of CPHSAA-USA, reports on the State of our Association. Included in this report are the following documents:

1. 2022 Agenda
2. 2019 Convention Minutes
3. 2019 Convention Planning Committee Report
4. Treasurer's Annual Report
5. Financial Secretary's Annual Report
6. President's Annual Report and State of the Association.

These reports provide an in-depth view of the State of our Association from August 2019 up to the period under review. It is our fervent hope that this August body will receive, review, and analyze these reports and acknowledge that our Administration has taken all the necessary steps to safe guide the assets and other resources of the Association.

As we conclude our term of office and say farewell to the leadership of this Association, based on the requirements of the Constitution and Bylaws of CPHSAA-USA, INC., Article VI, Section 2, I want to thank the General Membership for the opportunity proffered us to serve you over the past four years (2018-2022). I further want to thank the Executive Committee for their support, dedication, contributions, and cooperation during the period mentioned supra.

Again, thank you and may Almighty God bless and keep you safe.

Best Regards,



Dr. A. Senyon Tatus
President, CPHSAA-USA, INC.

2022 CONVENTION AGENDA

AGENDA

1. Welcome & Opening Prayer
2. Minutes of the 2019 Convention Meeting
3. 2019 Convention Report
4. Treasurer's Report
5. Financial Secretary's Report
6. President's Report
7. Adoption of Projects
8. Elections of Officers
9. New Business
10. Next Venue for the 2023 Annual National Convention
11. Closing Prayer & Benediction

CPHSAA-USA

2019 CONVENTION MEETING MINUTES NEW BRIGHTON, MINNESOTA

August 10, 2019

Welcome & Opening Prayer

The 20th Annual Convention meeting was called to order by the President of CPHSAA-USA, Dr. A. Senyon Tatus. The President asked Fr. James Wilson to lead the members into prayer on behalf of Ms. Pody Williams, who could not be present due to other engagements. Father Wilson prayed for the success of the 2019 Convention, members and their families, and all those who were absent. Father Wilson called on God's blessing for the Association's leadership and prayed that our discussions be fruitful and rewarding.

The President welcomed the members to the 20th Annual Convention and thanked them for coming to the beautiful City of New Brighton in the great State of Minnesota. The President expressed his gratitude for those who made the trip and asked God to bless those who were unable to come due to prior engagements or circumstances beyond their control. Dr. Tatus extended his sincere thanks and appreciation to the entire membership of Cape Palmas High

School Alumni Association-USA for giving him the opportunity to serve as President of Association. The President also thanked the Convention Planning Committee and Ms. Bunchie Bright for hosting the 20th Annual Convention.

Agenda

The President, Dr. A. Senyon Tatus presented the agenda to the members and asked for review, comments, and approval. The agenda was approved as follow:

1. Opening Session & Welcome
2. Opening Prayer
2. Minutes of the 2018 Convention Meeting
3. Reports
 - A. Treasurer's Report
 - B. Financial Secretary's Report
 - C. President's Report
4. Adoption of Projects
5. Elections of Board of Directors \$ Parliamentarian
6. New Business
7. Next Venue for the 2020 Annual Convention
- 8.. Closing Prayer & Benediction

Participants:

There were 15 members who participated during the 19th Annual Convention. They included the following:

1. Dr. A. Senyon Tatus
2. Ms. Barbara Freeman
3. Mr. Homa Allison
4. Dr. T. Edwin Freeman
5. Dr. Blidi Stemn
6. Ms. Jannie Bright
7. Fr. James Wilson
8. Ms. Fath Lawrence

9. Mr. Jenkins Cooper
9. Mr. Abrom Cooper
10. Claudette Ayeakey
11. Ms. Gertrude Freeman
12. Mrs. Sarai Savage
13. Susan Collins Karto
15. Radia Scott

Minutes

The President asked the Secretary, Mr. Homa Allison to read the minutes from the 2018 Convention, which was held in Madison, Wisconsin. After reading the minutes and discussing its contents, it was moved by Father Wilson that the minutes be accepted and added to CPHSAA-USA Inc. archives after all necessary corrections. It was seconded by Mr. Abrom Cooper. Motion passed.

Treasurer's Report

The Treasurer, Ms. Jannie E. Bright, presented the Treasurer's Annual Report to the general body. After the presentation of the Treasurer's report, followed by questions and clarifications, it was moved by Dr. Blidi Stemn and seconded by Ms. Faith Lawrence that the Treasurer Report be accepted and placed in CPHSAA-USA archives after all necessary corrections. Motion passed.

Financial Secretary's Report

Due to the absence of the Financial Secretary, Mrs. Anna Barlee, the Financial Secretary's Annual Report was presented to the general body by the President, Dr. A. Senyon Tatus. Following the presentation, questions and clarifications, it was moved by Dr. T. Edwin Freeman and seconded by Ms. Barbara Freeman that the Financial Secretary's Report be accepted and placed in CPHSAA-USA archives after all necessary corrections. Motion passed.

President's Annual Report

The President, Dr. A. Senyon Tatus presented the State of the Association's address. The President acknowledged the opportunity from the Executive Committee and the entire

membership for the confidence reposed in him to stir the ship of the Association. The President further lamented on the financial standing of the Association and informed members that the financial position of the Association was very strong. In addition, the President informed members of the accomplishments made during the period under rereview. The President also informed members that the Association honored five permanent members of the Association for their dedication to both the school and the Association, Additionally, the President informed the members that Past Presidents of the Association were earmarked to be honored for their support contributions and leadership to the Association. The President report was well received and members voted for the report to form part of our archives, after it was moved by Ms. Faith Lawrence and seconded by Ms. J. E. Bright. Motion Passed.

Adoption of Projects

The President presented to the members the projects and initiatives that were earmarked by the Executive Committee for review and approval by the general membership during the Convention. The following projects were approved by the members to be implemented in 2020 and beyond:

1. Constitution & Bylaws
2. Reopening of CPHS Bank Account
3. Armchairs & Library Refurbishment Projects
4. Non-profit Tax-Exempt Status 501 (c)(3)
5. Federal Employer Identification Number (FEIN)
6. CPHSAA-USA Incorporated (CPHSAA-USA, INC.)
7. Social Media (Website, Facebook)
8. Science Lab Equipment
9. Computers, Laptops, Copiers
10. Hannah Bush Memorial Auditorium
11. The John Nagbe Memorial Library
12. Bishop Amos Nyema Memorial Teachers' Lounge

Elections of Board Members

Elections of new Board Members for CPHSAA-USA for 2019/2021 Administrative Year were held. The members elected the following to the Association's Board of Directors:

1. Dr. T. Edwin Freeman
2. Dr. Blidi Stemn
3. Mr. Jenkins Cooper

4. 4. Abrom Cooper
5. Ms. Gertrude Freeman

It was also noted that the President will serve as an Ex-Official on the Board. It was further noted the Board will elect its own officers or the President will appoint the chairman of the Board.

New Business

The members recognized the attendance and participation in the 2019 Convention of Ms. Radia Scott and moved to bestow on her Honorable Membership s Status. It was unanimously moved and approved. There was nothing further new to be brought before the members.

Next Venue for the 20th Annual Convention

The delegate from the tri city of Washington, DC, Maryland, and Virginia volunteered and pledged to host the 2020 Convention in the DMV. Participants unanimously agreed that the next convention would be held in the DMV and that the President will ceremoniously appoint the chairman of the Convention Planning Committee in accordance with the Constitution and Bylaws of the Association. The President, Dr. A. Senyon Tatus asked the participants to please join him in congratulating members from the tri-city for their willingness to host Convention 2020. It was noted that the date and time of Convention 2020 will be announced later by the next appointed Convention Planning Committee.

Closing Prayer & Adjournment

The Business Session of Convention 2019 was adjourned at 1:00 P.M. following a closing prayer by the Fr. James N. Wilson, Chairman of the 2019 Convention Planning Committee.

Thank You.

Respectfully Submitted,

Homa Allison
General Secretary
CPHSAA-USA, Inc.

**Cape Palmas High School Alumni Association-USA, Inc.
20th Anniversary Convention Planning Committee Report
New Brighton, Minnesota**

August 9-11, 2019

Overview

The 20th Anniversary Convention Planning Committee of the Cape Palmas High School Alumni Association-USA (CPHSAA-USA) extends gratitude to the President, Dr. A. Senyon Tatus; the Chairman and members of the Board of Directors; and the entire membership of CPHSAA-USA, Inc. for the opportunity offered us to plan, organize and implement this milestone program. The Committee is honored to present its final report to the Executive Committee to be forwarded to the General Membership.

The 20th Anniversary Convention was held from Friday, August 9 to Sunday, August 11, 2019, in New Brighton, Minnesota. The events commenced on Friday with Meet and Greet at Ms. Bunchie Bright's residence; the Saturday Business Meeting, Ball and Fundraising events were held at Christ The King Lutheran Church; and the Sunday Farwell BBQ Cookout was also held at Ms. Bunchie Bright's residence. The theme for the 20th Annual Convention was: "Reassessing The Present, Envisioning A Better Future."

Members of the Convention Planning Committee are:

Fr. James N. Wilson, II – Chairman
Ms. Pode Williams – Member
Ms. Bunchie Bright – Member
Mrs. Budude Allison Zawolo – Member
Dr. A. Senyon Tatus – Ex-Officio

Meet & Greet – Friday, August 9, 2019

The Friday evening gathering was given the traditional Minnesota warm hospitality at the beautiful home of Ms. Bunchie Bright. The gathering started at 5:00 pm and the Meet and Greet interactions began at 7:00 pm with food and drinks on sale for fundraising. Ms. Jennie E. Bright, sister of the host, welcomed the gathering. Fr. Wilson offered the opening prayer on behalf of the Chaplain, Ms. Pode Williams. The Vice President, Ms. Barbara Freeman, introduced the Executive Committee and the President of CPHSAA-USA, Inc., Dr. A. Senyon Tatus, offered remarks.

The President expressed his personal appreciation and gratitude to all CPHSAA-USA members and thanked the Planning Team for planning and implementing the Annual Convention. President Tatus also expressed thanks to Ms. Bunchie Bright for her kind hospitality and willingness to host the 2019 Convention. President Tatus further highlighted the importance of this year's convention because it coincided with the 20th Anniversary of CPHSAA-USA. The President encouraged all convention participants to do their best to ensure that the 20th

Anniversary Convention was successful. The Meet and Greet was officially opened by the Senior Advisor to the President, Mr. Abrom Cooper.

Attendees at the Meet and Greet were: President A. Senyon Tatus, Vice President Barbara Freeman, Treasurer Jennie E. Bright, Secretary Homa Allison, Chaplain Pode Williams, Chairman of the Board, Dr. T. Edwin Freeman, Dr. Bliidi Stemn, Former President Jenkins E. Cooper, Advisor Abrom Cooper, Ms. Bunchie Bright, Ms. Claudette Aryeetey, Fr. James N. Wilson, II, Mrs. Budude Zawolo, Mrs. Sarai Savage, Honorary Member Ms. Radia Scott and other community friends.

Business Meeting – Saturday, August 10, 2019

The Business Meeting was held at Christ The King Lutheran Church. The Business Meeting was preceded by registration with the following members in attendance: President A. Senyon Tatus, Ms. Barbara Freeman, Mr. Homa Allison, Dr. T. Edwin Freeman, Dr. Bliidi Stemn Ms. Claudette Aryeetey, Ms. Pode Williams, Mrs. Sarai Scott Savage, Ms. Bunchie Bright, Mr. Abrom Cooper, Mr. Jenkins E. Cooper, Ms. Jennie E. Bright, Mrs. Budude Allison Zawolo, Ms. Gertrude Freeman and Honorary Member Ms. Radia Scott.

The Business Meeting was opened and presided over by President Tatus. The President welcomed participants and thanked them for sacrificing their time and making efforts to be in attendance. Fr. Wilson gave the opening prayer in the absence of the Chaplain, Ms. Pode Williams. The 2018 Convention minutes were subsequently read by the Secretary, Mr. Homa Allison. Due to time limitation, only the President was mandated by participants to present his report on the State of the Association. The President's report was well received and was given a rousing applause.

Highlights of the President report are projects that were adopted and successfully completed during the period under review. The adopted projects for the Administrative Year 2018/2019 were:

1. Constitution and Bylaws
2. Reopening of CPHSAA, USA Bank Account
3. Armchairs and Library Refurbishment projects,
4. Nonprofit Tax-Exempt Status 501(c)(3)
5. Federal Employer Identification Number (FEIN)
6. CPHSAA-USA Incorporated (CPHSAA-USA, INC)
7. Social Media Recreation (Website, Facebook and WhatsApp)
8. Establishment of Contact with Stakeholders

The President later presented the below projects to the Annual National Convention (ANC) for approval. These projects will be implemented during the next Administrative Year 2019/2020:

1. Science Lap Refurbishment
2. Computers, Laptops, Copiers for the School
3. Facilities Recognition Justification - Hannah Bush Memorial Auditorium, John Nagbe Memorial Library, and Bishop Amos Nyema Memorial Teachers' Lounge
4. Sport Supplies and Equipment
5. Social Media Upgrade – Website and Facebook

The President appointed and the Annual National Convention approved the following Chairpersons to implement the above-mentioned projects:

Dr. T. Edwin Freeman – Science and Technology Lab
Mrs. Sarai Savage - Sport Supplies and Equipment
Mr. Jenkins Cooper - Facilities Recognition Justification
Ms. Gertrude Freeman - Computers, Laptops, Copiers
Mr. Abrom Cooper - Social Media Upgrade.

Convention 2020

The date and venue of the 2020 Annual Convention was approved by the ANC. The 2020 Annual Convention will be held in DVM (DC, Virginia and Maryland) from August 7 – 9, 2020. The President will consult with the Executive Committee before appointing the chairperson for the 2020 Convention Planning Committee, who will later select the Committee’s members.

Ball and Fundraising Events

The Ball and Fundraising events were held at Christ The King Lutheran Church. The events began with an opening prayer led by Fr. James N. Wilson, II, Chairman, Outreach and Membership Committee. Fr. Wilson invoked God’s blessings on the participants and asked God to bless the food that were about to be served for the nourishment of our bodies. Dr. T. Edwin Freeman, Chairman of the Board of Directors gave the welcome remarks. Dr. Freeman welcomed the participants and thanked them for sharing their time and families with CPHSAA-USA. The Board Chairman informed participants that this occasion marked the 20th Anniversary of the founding of our Association and that “let us reflect on the journey, time and efforts that have been invested in this body”. The Chairman also informed members to enjoy the occasion and thank God for the blessings that He has bestowed on the Association.

Later, Mr. Homa Allison, General Secretary of CPHSAA-USA, Inc. introduced the Guest Speaker, the Honorable Wynfred Russell, a Liberian and Member of the Brooklyn Park City Council in Minnesota.

Councilman Wynfred Russell’s Message

Councilman Wynfred Russell spoke on the Convention theme, “Reassessing The *Present; Envisioning A Better Future*”. Honorable Russell shared some of the things that he learned over the years during his involvement in the community here in America and back home in Liberia. “I have learned respect for the individual and to care for the well-being of others. I have learned not only the value of tolerance but to celebrate ethnic diversity. I have learned to listen to others, to value their opinions, and to work together in cooperation towards a common goal. In short, I think I can say that I have learned to be a better person through community service.” Honorable Russell also informed the participants that “every individual has the capacity for caring and the capacity for working in solidarity to alleviate human suffering and contribute to the dignity of Liberians.”

In addition, Honorable Russell called on the participants to assist and support vulnerable Liberian communities and inspire others through our dedication and services. “We should not see vulnerable people as “victims” – they have so much to offer; we should embrace them as assets

and incorporate their talents and skills in our efforts.” Furthermore, the Councilman admonished participants to search for “socially inclusive” avenues to allow and motivate people involvement and participation in achieving that goal. Honorable Russell thanked the Association for action taken to enhance its support of service to its people and encourage the Association to do more.

Recognition Event

As a kind gesture of appreciation for their outstanding contributions and services to the growth and development of both Cape Palmas High School and the Alumni Association, some deceased and living members of the CPHS family were honored with a Glass Plaque. On behalf of the Association, Senior Advisor Mr. Abrom Cooper and President A. Senyon Tatus did the honoring. Those honored were Teacher Hannah Bush, Bishop Amos Nyema, Mr. John Nagbe, Mrs. Catherine Woods, and Mrs. Lita Anderson.

President Tatus also gave out Meritorious Service Awards to CPHSAA-USA past presidents for their services and contributions to the Association. Those honored were: Mr. Eli Tubman, Mr. Jenkins Cooper, Dr. Nazarene Brewer Tubman, Mrs. Allenette Yancy-Porcher, Mr. William Landford, Dr. T. Edwin Freeman, and Rev. Henry Kla-Molley Muhlenburg.

The Silent Auction /Fundraising Event

The silent auction/fundraising event was conducted by the Fundraising Committee. The silent auction/fundraising activity realized over \$600. We are very grateful to the Chairlady, Ms. Faith Lawrence and her Committee for the excellent job done. We also want to sincerely thank all participants who donated items for the silent auction. Members of the Fundraising Committee are:

Ms. Faith Lawrence – Chairlady
Ms. Barbara Freem – Co-chair
Mr. Abrom Cooper – Member
Mrs. Susan Collins Karto – Member

Closing Remarks

The Dinner Ball and Fundraising events were climaxed with a traditional Grebo dance led by Mr. Jenkins Cooper. Fr. James N. Wilson, II current Outreach Coordinator of the National Maryland County Association, USA, offered closing remarks on behalf of NAMCAL President, Mr. Isaac Russell who was unable to attend. Fr. Wilson thanked the participants for showing their support for the programs and initiatives of CPHSAA-USA. Fr. Wilson also called on all members of the Association to take the programs of the Association seriously because these programs benefit not only the students of CPHS but also the people of Maryland County.

In his closing remarks, the President of CPHSAA-USA, Inc., Dr. Tatus expressed his gratitude to the 2019 Convention Planning Committee for successfully planning, organizing and implementing the program. Dr. Tatus also thanked the Guest Speaker Wynfred Russell for his inspirational speech and his services to the people of Maryland County and Liberia. Further, President Tatus thanked the community members who attended the Dinner Ball in support of CPHSAA-USA. Dr. Tatus further thanked the members of CPHSAA-USA for the turnout and participation in the 20th Annual Convention. Finally, President Tatus solicited the active involvement of all the Alumni to foster collaborative growth and development of CPHSAA-

USA. President Tatus called on the Executive Committee and members of the Association and said “let us give our flowers now to our pioneers and don’t wait until they are dead”.

Farewell BBQ – Sunday, August 11, 2019

The Farewell BBQ was hosted by Ms. Bunchie Bright. On behalf of the President and the Chairman of the Board, the Convention Planning Team would like to sincerely thank Ms. Bunchie Bright for her outstanding and kind hospitality during the 20th Anniversary Convention. CPHSAA-USA shall forever remain grateful to her.

20th Anniversary Convention Budget And Financial Statement

The approved budget for the 20th Anniversary Convention was originally \$2,000.00. The Planning Team later requested \$300.00 to increase the budget due to the high cost of goods and services. Thus, \$2,300.00 was approved for the Convention by the Executive Committee. Below is the financial statement, which comprises tickets sold, membership dues, convention sitting fees, silent auction/fundraising income, food and drinks sold. For breakdown and other details, please contact the Treasurer and the President.

The 20th Anniversary Convention Financial Statement

Revenue

Tickets Sold	\$2,750.00	
Membership Dues	1,270.00	
Convention Fees	550.00	
Silent Auction/Fundraising	640.00	
Food Sold	55.00	
Drinks Sold	35.00	
Total		\$5,300.00

Expenditures

Hall Rental	400.00	
Program Brochure	200.00	
DJ Fee	250.00	
Hall Decoration	150.00	
Dinner Ball Food	700.00	
Caterer/Preparer Fee	300.00	
Drinks and Silverwares	300.00	
Total Expenditure		\$2,300.00

Net Income **\$3,000.00**

NOTE: We still have outstanding balances from members for 2019 Dues and Sitting Fees. The total outstanding amount is \$830.00. We are appealing to delinquent members to please honor their financial obligations to the Association.

2019 Dues	2019 Sitting Fees	Total Payments Outstanding
\$580.00	\$250.00	\$830.00

Conclusion

The Planning Team reiterates its gratitude to the President, Dr. A. Senyon Tatus, Dr. T. Edwin Freeman, Chairman of the Board, the Executive Committee members and the entire CPHSAA-USA membership for giving us the opportunity to serve the Association. Special thanks to Ms. Bunchie Bright for her kind hospitality to the participants of the 20th Anniversary Convention of CPHSAA-USA by opening up her home. We look forward to seeing more Alumni in Washington, D.C., Virginia and Maryland for the 2020 CPHSAA-USA Convention.

Blessings to all.

Respectfully Approved and Submitted:

**Executive Committee
CPHSAA-USA, INC.**

CPHSAA-USA, INC
Financial Secretary's Annual Report

August 13, 2022

Dear Colleagues,

Thank you for the opportunity to serve you as your Financial Secretary for the past four years.

Over the past four years, we tried our best to keep transparent records of the Association's financial activities. This Administration has been transparent and accountable for all CPHSAA-USA scarce resources during the period mentioned above.

Table I below illustrates a comprehensive report of our collective efforts, support, and contributions to the programs and projects of our Association, including Dues, Projects, and Initiatives. Table II shows the cost of our Major Projects and Initiatives from 2018 -2021, including the purchase of our 501(C)(3) Status, the Library Refurbishment, purchase of the 279 Armchairs, and the Computers and Multipurpose Copier Machine. Table III indicates the payments and pledges from our Global Connection Conference that was held in December 2021. Table IV provides details of Online Direct Payments received through our website.

Table I

CPHSAA-USA, INC.
MEMBERS DUES & CONTRIBUTIONS
August 2018 – December 2021

Number	Member's Name	Chairs Pledged	Payment Made	Water System Project	2018 Dues	2019 Dues & Conv. Fees	2020 Dues	2021 Dues	2021 Global Conference Donation
1	Dr. A. Senyon Tatus	10 chairs	\$150	\$100	\$100	\$150	\$100	\$60	\$100
2	Dr. T. Edwin Freeman	10 chairs	\$150	\$100	\$100	\$150	\$100	\$60	\$1,000
3	Mrs. Harriet T - Dahn	10 chairs	\$150	\$150		\$100	\$150	\$60	
4	Fr. Dr. James Wilson	10 chairs	\$150		\$100	\$60	\$100	\$60	
5	Light House	10 chairs	\$150						
6	Mr. Isaac Anderson	10 chairs	\$150						
7	Ms. Barbara Freeman	7 chairs	\$105	\$50	\$100	\$150	\$60	\$60	
8	Dr. Francis Tabla	7 chairs	\$105						
9	Mr. Abrom Cooper	6 chairs	\$100	\$200	\$100	\$150	\$100	\$60	\$1,000
10	Ms. Faith Lawrence	6 chairs	\$100			\$150		\$60	
11	Mrs. Susan Collins	6 chairs	\$ 90	\$50	\$100	\$150			
12	Ms. Claudette Aryeaty	6 chairs	\$100		\$100	\$150	\$100	\$60	
13	Mr. William Langford	6 chairs.	\$100		\$100	\$150			
14	Mr. Henry Dennis	6 chairs	\$100						

15	Mr. Caesar Gardiner			\$100			\$50		\$250
16	Ms. Sophia Williams	5 chairs	\$ 75		\$100	\$100	\$60		\$150
17	Mr. David Henson	5 chairs	\$ 75						
18	Mr. Benjamin Tarway	5 chairs	\$ 75	\$100		\$150	\$100	\$120	\$150
19	Dr. Blidi Stemn	5 chairs	\$ 75	\$101	\$100	\$150	\$100	\$60	
20	Mrs. Ruth George	5 chairs	\$ 75	\$100			\$100	\$60	
21	Ms. Bunchie Bright	5 chairs	\$ 75	\$50			\$100	\$60	
22	Mr. Homa Allison	3 chairs	\$45	\$35	\$100	\$150	\$100	\$60	
23	Ms. Jannie E Bright	3 chairs	\$45	\$100	\$100	\$150	\$100	\$60	\$150
24	Mrs. Sarai Scott Savage	3 chairs	\$45	\$50		\$150	\$60	\$60	
25	Mrs. Anna Barlee	3 chairs	\$45	\$60	\$100	\$100	\$100	\$60	
26	Ms. Janet Prowd	2 chairs	\$ 30						
27	Mr. Charles Bright	50 chairs	\$750						
28	Mrs. Josephine Fair-ah	10 chairs	\$150		\$100				
29	Dr. Moses Gepley	5 chairs	\$75						
30	Mr. Jaydee Slobert	4 chairs	\$60						
31	Mr. Jenkins Cooper					\$150			
32	Ms. Gertrude Freeman					\$70			
33	Mrs. Pody Williams				\$100				
34	Mr. Sam Johns			\$45			\$60	\$60	
35	Mrs. Maggie Dunbar			\$55					
36	Mr. Samuel Gardner						\$100		
37	Rev. Henry Muhlenburg				\$100	\$175	\$60	\$60	\$500
38	Rev. Edward Thompson	25 chairs	\$375	\$50			\$100	\$60	
39	Mrs. Catherine Woods					\$50			
40	Mrs. Budude Z. Roberts					\$150			
41	Ms. Millie Brooks				\$100				
42	Tallahassee/Donor	5 chairs	\$75						
43	Mr. Tarley B. Nyema					\$60	\$60	\$60	\$500
44	Mrs. Ophelia Yarsiah							\$60	
45	Ms. Elfreda Gueh							\$60	
46	Mr. David Hanson							\$60	
47	Ms. Mercy Freeman							\$60	\$150
48	Mr. E. Cholo Nyema							\$60	
49	Mr. Fred J. Wilson							\$60	\$200
50	Mrs. Blidii Tuttle								\$100
51	Ms. Telma Collins								\$75
52	Mr. Anthony Raymond								\$250
	Total	279	\$3,845	\$1,496	\$1,700	\$2,965	\$1,960	\$1,620	\$4,575

Source: CPHSAA-USA, INC. Financial Records
Updated: 06/27/2022

Table II.

**CPHSAA-USA, INC.
Major Projects & Initiatives
August 2018 – July 2021**

Project #	Description	Cost
1	CPHSAA-USA INC Fee	\$310.00
2	CPHSAA-USA INC 501 (C) (3) Fee	\$700.00
3	Honoring Plagues	\$397.74
4	Chairs & Library Refurbishment Project	\$3,555.00
5	Copier & Printer Project	\$2,200.00
6	Water System Project	\$1,600.00
7	Website	\$264.00
8	Professional development	\$439.01
Total Cost		\$9,465.75

Source: CPHSAA-USA, INC. Financial Records
Updated: 08/13/2021

Table III

**CPHSAA-USA, INC.
Global Conference Donation Report
December 11, 2021**

Number	Name	Amount	Purpose	Paid
1	Edwin Freeman	1,000.00	Laboratory Upgrade	Yes
2	Abrom Cooper	1,000.00	Laboratory Upgrade	Yes
3	Bledii Chea	100.00	Laboratory Upgrade	Yes
4	A. Senyon Tatus	100.00	Laboratory Upgrade	Yes
5	Thelma Collins	75.00	Laboratory Upgrade	Yes
Total		\$2,275.00		
1	Tarleh Nyema	500.00	Library Upgrade	Yes
2	A. Senyon Tatus	100.00	Library Upgrade	Yes
3	Patricia Farley	200.00	Library Upgrade	No
4	Henry Muhlenburg	500.00	Library Upgrade	Yes
Total		\$1,300.00		
1	Anthony Raymond	250.00	Teacher Training	Yes
2	Fred Wilson	200.00	Teacher Training	Yes
3	Benjamin Tarway	150.00	Teacher Training	Yes
4	Caesar Gardiner	250.00	Teacher Training	Yes
5	E. Cholo Nyema	200.00	Teacher Training	No
6	David Hanson	150.00	Teacher Training	No
7	Mercy Freeman	150.00	Teacher Training	Yes
8	Mai Tyler-Cooper	150.00	Teacher Training	No

9	Jannie Bright	150.00	Teacher Training	Yes
10	Sophia Williams	150.00	Teacher Training	Yes
11	Jenkins Cooper	250.00	Teacher Training	No
Total		\$2,050.00		
Grand Total		\$5,625.00		

Source: CPHSAA-USA, INC. Financial Records
Updated 6/27/2022

Table IV

**CPHSAA-USA, INC.
Website Direct And Pay Pal Payments
August 2021 – April 2022**

Payment Date	Payout Date	Customer Name	Type	Status	Amount	Fees	Net Amount
8/13/2021	9/19/2021	Homa Allison	Credit	Paid Out	\$10.00	\$0.59	\$9.41
9/18/2021	12/13/2022	Homa Allison	Credit		\$5.00	\$0.64	\$4.36
10/17/2021	10/25/2021	Augustine Tatus	Credit	Paid Out	\$60.00	\$2.04	\$57.96
10/20/2021	10/28/2021	Augustine Tatus	Credit	Paid Out	\$60.00	\$2.04	\$57.96
10/25/2021	11/2/2021	Augustine Tatus	Credit	Paid Out	\$60.00	\$2.04	\$57.96
11/25/2021	12/3/2021	E. Cholo Nyema	Credit	Paid Out	\$60.00	\$2.04	\$57.96
12/11/2021	12/13/2022	Bolton Nyema	Credit	Paid Out	\$500.00	\$17.94	\$482.06
12/12/2021	12/20/2021	ABROM COOPER	Credit	Paid Out	\$1,000.00	\$29.30	\$970.70
12/12/2021	12/13/2021	T. Edwin Freeman	Credit	Paid Out	\$1,000.00	\$35.39	\$964.61
12/11/2021	12/20/2021	Anthony Raymond	Credit	Paid Out	\$250.00	\$7.55	\$242.45
12/29/2021	1/6/2022	Augustine Tatus	Credit	Paid Out	\$200.00	\$6.10	\$193.90
3/27/2022	4/4/2022	E. Cholo Nyema	Credit	Paid Out	\$60.00	\$2.04	\$57.96
4/25/2022	5/3/2022	Henry Muhlenburg	Credit	Paid Out	\$500.00	\$14.80	\$485.20
Total					\$3,765.00	\$122.51	\$3,642.49

Source: CPHSAA-USA, INC. Financial Records
Updated 7/9/2022

Again, my gratitude to all our members for the trust and confidence that you have entrusted in us. May God bless you all.

Respectfully Submitted

Mrs. Anna Constance Barlee
Financial Secretary
CPHSAA-USA, INC.

Benjamin Tarway	\$150.00	
Fred Wilson	\$200.00	
DEPOSITS: Laboratory Project:		
Thelma Collins	\$75.00	
Bledii Chea	\$100.00	
ENDING BANK BAL. -DECEMBER 31, 2021		\$8,083.11
BEGINNING BANK BAL: JANUARY 01, 2022 (CAPONE)		\$8,083.11
DEPOSITS: Teacher's Training Project		
Caesar Gardiner	\$250.00	
Jannie Bright	\$150.00	
WITHDRAWAL: Dr. Blidi Stemn - Teachers Training in Harper		\$(850.00)
DEPOSIT(S): ACH UNIDENTIFIED	\$193.90	
ENDING BANK BAL. - JANUARY 31, 2022,		\$7,827.01
CAPE PALMAS HIGH SCHOOL ALUMNI ASSOCIATION - USA		
BANK RECONCILIATION		
BEGINNING BANK BAL: FEBRUARY 01, 2022 (CAPONE)		\$7,827.01
DEPOSITS: Teacher's Training Project		
Reimbursement of funds by Dr. Blidi Stemn		\$431.00
ENDING BANK BAL. - FEBRUARY 28, 2022,		\$8,258.01
CAPE PALMAS HIGH SCHOOL ALUMNI ASSOCIATION - USA		
BANK RECONCILIATION		
BEGINNING BANK BAL: MARCH 01, 2022 (CAPONE)		\$8,258.01
DEPOSITS:	\$-	
ENDING BANK BAL. -MARCH 31, 2022		\$8,258.01
CAPE PALMAS HIGH SCHOOL ALUMNI ASSOCIATION - USA		
BANK RECONCILIATION		
BEGINNING BANK BAL: APRIL 01, 2022 (CAPONE)		\$8,258.01
DEPOSIT ACH	\$57.96	

WITHDRAWAL: Convention 2022 Expenses: paid to Ophelia Yarsiah		\$(3,150.00)
Cashier's Check Fee	\$(10.00)	
ENDING BANK BAL. - APRIL 30, 2022		\$5,155.97
BEGINNING BANK BAL: MAY 01, 2022 (CAPONE)		\$5,155.97
DEPOSITS ACH	\$485.20	
WITHDRAWAL: Business checks	\$(31.00)	
ENDING BANK BAL. - MAY 31, 2022		\$5,610.17
CAPE PALMAS HIGH SCHOOL ALUMNI ASSOCIATION - USA		
BANK RECONCILIATION		
BEGINNING BANK BAL: JUNE 01, 2022 (CAPONE)		\$5,610.17
DEPOSITS: Convention Fees:		
Augustus Tatus	\$150.00	
Ruth N, George	\$150.00	
DEPOSITS: Teachers Training:		
Sophia Williams	\$150.00	
Mercy Freeman	\$150.00	
Edwin Freeman - T-Shirt Payment	\$35.00	
ENDING BANK BAL. - JUNE 30, 2022		\$6,245.17
CAPE PALMAS HIGH SCHOOL ALUMNI ASSOCIATION - USA		
BANK RECONCILIATION		
BEGINNING BANK BAL: JULY 01, 2022 (CAPONE)		\$6,245.17
DEPOSITS: Convention Fees:	\$-	
WITHDRAWAL:		
Convention 2022 T-Shirts	\$(797.00)	
RE DEPOSIT (Conv'n T-Shirts funds returned by Ophelia		\$149.00
ENDING BANK BAL. - JULY 15, 2022		\$5,597.17

Again, my thanks and appreciation to our entire membership for the trust and confidence that have been entrusted in us. May God bless you all.

Respectfully Submitted

Ms. Jannie E. Bright
Treasurer
CPHSAA-USA, INC.

CPHSAA-USA, INC
President's Annual Report

August 13, 2022

Greetings

Madam Vice President, Members of the Executive Committee, Colleagues, Ladies and Gentlemen.

With humility and reverence to the Almighty God, the Great Architect of the Universe, I greet you. It is an honor and privilege to appear before you and to bring you my **Stewardship Report on the State of our Association** for the past two years and the current period under review, August 10, 2019 - August 13, 2022. Due to the deadly COVID 19 pandemic, which wiped out many of our fellow citizens, we could not meet for the past two years. Thank God that we can meet in person this year.

Acknowledgement

Let me begin by praising and acknowledging the Great Architect of the Universe, through whose Grace and Mercy I am able to gather strength and announce myself among the living, and to appear before you today to tender in this brief account of my stewardship as the 8th President of Cape Palmas High School Alumni Association, USA, INC. We have come a mighty long way since our elections on August 18, 2018, to serve this August body. It has been a lot of hard work and sometimes bad feelings emerged during deliberation. However, the overall support and cooperation that we have received from the Executive Committee and the entire membership are extraordinary, and for this, I am grateful.

This report provides a synopsis of my stewardship as your President during the past year and the previous two years that we were unable to assemble due to the deadly pandemic. It also proffers our accomplishments during those three years. Furthermore, the report pays tributes to our stakeholders for the support and encouragement during our time of service to this Association. Additionally, we pay tribute to our fallen colleagues who have predeceased us, most especially Mr. Jenkin Cooper, who served this Association as our second President. Please join me in a minute of silence. May his and the souls of the faithful departed rest in perpetual peace.

Financial Standing

Colleagues, our Association is in good hands; our finances are well guarded; and the state of our Association is very strong and healthy as compared to when we first took over the leadership on August 18, 2018. Throughout the period under review, and during the COVID-19 pandemic years, several initiatives were implemented that generated revenues for the Association, including the hosting of the Global Connection Conference in December 2021. We also disbursed funds for the implementation of programs, including our first Professional Development Workshop for the faculty and staff of CPHS.

Taking a critical view of our financial positions, Tables I, II, III and IV in the Financial Secretary's Report, indicate the aggregate health of our Association. **Table I** illustrates the total amount of funds **\$18,161.00** generated from Dues Payments, Water System Project Contributions, and the Global Connection Conference (GCC) Initiative. The Global Connection Conference was our highest fundraising initiative. **Table II** indicates the total cost of major projects that we have undertaken since our Administration was elected to lead the Association. In total we have disbursed **\$9,465.75** on big projects, including the purchase of our 501(C) (3) Status, Website Design, and the Library Refurbishment Project. **Table III** shows our biggest fundraising event ever, the Global Connection Conference, which was held on December 11, 2021. This event generated **\$5,625.00** in pledges. The GCC focused on three important development projects:

1. Science Laboratory upgrade generated **\$2,275.00**
2. Library upgrade received **\$1,300.00**
3. Teacher Training generated **\$2,050.00**

For details of payments and pledges still outstanding, please reference Table III. **Table IV** illustrates funds received from Online Direct and PayPal Payments through our website. To date, we received **\$3,765.00** from Direct and PayPal Payments. We also incurred a total fee of **\$122.51** from the payments received. Out Net after the fees amounts to **\$3,642.49**.

Colleagues, I want to sincerely thank you for your strong support to the Association, especially during the peak of the COVID-19 pandemic years. During the period between 2020 and 2021 Administrative Year, members paid their dues. In 2020, we received a total of **\$1,960.00**, while in 2021, members paid **\$1,620.00** in dues to honor their commitment to the Association. This is

commendable and those members must be applauded for their efforts. Even in the wake of the pandemic when the world economy was under stressed, our members showed their due diligence. As you know, our major source of revenue generation is from due payments.

As of July 15, 2022, the Association account balance stands at **\$5,597.17**. For detailed financial reports, please reference the Treasurer's and the Financial Secretary's Annual Reports.

I want to thank the Financial Secretary and especially; the Treasurer for keeping excellent records of the Association's fiscal accounts, which echoed our Administration's pledge to be accountable and transparent to its membership.

Accomplishments

Colleagues, during the period under review and throughout the two other years of COVID19, the leadership of this Administration has completed many projects and other initiatives. What we have accomplished over the past three years, despite COVI19, is commendable and we are extremely proud and, at the same time, very humble. My sincerely gratitude to the Executive Committee for their support and cooperation in assisting me to deliver these little but important accomplishments.

Website Upgrade

The Association enhanced its **website** with many Pages added. We now have over 10 Pages and Links. The News Page provides regular updates from the President on the State of the Association. The Document Page contains over 15 pieces of documents, including reports such as the President Annual Reports, Annual Convention Reports, Project Reports, Professional Development Report, etc., etc. Since the upgrade of the website, I am pleased to inform you that we have seen over 50 visitors to the website in the past two years.

Let me remind you that there are several costs associated with building and maintaining the website. It will cost the Association **\$264.00** to maintain the website through WIX.Com every two years and **\$27.90** to keep the cphsaa-usa.org domain. It is, therefore, very essential that future leadership endeavors to keep the website updated and ensure that the maintenance and renewal fees are paid on time.

Currently, information on the website is imported by the Secretary with the advice of the President.

Thanks to the. General Secretary, Mr. Homa Allison for his dedication to this project. Mr. Allison has done extremely well to keep the website functional. I am very grateful to have had him as Secretary for the past four years.

Online Payment

The Association has established an **Online Payment** mechanism for members, stakeholders, and friends of the Association. Our website can now accept online due payments and donations. As of June 30, 2022, our online Net earnings total is **\$3,642.49**. To make a payment or contribution, please go to **Cphsaa-usa.org** and click on membership. We encourage all CPHSAA-USA Alumni to sign in to make payments. Guests and other stakeholders can use the donation link on the Home Page or the Contact Page. Payments can be made via Credit and Debit Cards directly or through PayPal. We are very proud of this accomplishment.

Global Connection Conference

The Association had its very first major Global Connection Conference, which was held on Saturday, December 11, 2021. The Conference was held virtually by Zoom and started at 12: 00 EST Time/5:00 PM GMT (Liberian Time). The Theme of the Conference was **“Globally Connecting To Help The Underprivileged: Extending A Helping Hand To Our Alma Mater; Our County; and Our Country.”** The Conference was blessed with the presence of Ms. Elene Saba, CEO of Teach For Liberia as our Keynote Speaker. The Conference was also blessed with the presence of Ms. Anna Sleweon, Principal of CPHS and Mr. P. Mark, District Education Officer of Maryland County, as our Special Guests. Moreover, the Conference brought together CPHS Alumni Associations worldwide, including Liberia, CPHS’ current staff and students, as well as key county officials.

During the Global Connection Conference, pledges were made to raise funds for projects and initiatives for the school. In total, we received **\$5,625.00** in pledges. As of today’s date, we received **\$4,675.00** in payments and **\$950.00** is outstanding. The donations are broken-down in three project areas of support:

1. Laboratory Upgrade

The Lab upgrade pledges raised **\$2,275.00**. The five members who pledged for this project have all honored their obligations.

2. Library Upgrade

The Library Upgrade pledges raised **\$1,300.00**. Of the four members who pledged, three members have honored their obligations, while one member is still obligated.

3. Teacher Training

The Teacher Training pledges raised **\$2,050.00**. Of the 11 members who pledged, seven members have honored their obligations, while four members are still obligated.

For detailed break-down, please see Table III of the Financial Secretary’s Report.

Special thanks to those who attended, pledged, and paid their obligations to these projects. My gratitude to Mr. Abrom Cooper who chaired this Ad Hoc Committee and the DMV Group for planning, organizing, and implementing this milestone project.

Teachers Professional Development Workshop

The Association successfully implemented its very first Professional Development Workshop for the teachers and staff at CPHS. The Workshop was held in Harper, Maryland County by Dr. Blidi Stemn. There were over 25 participants. Please visit our website for the details of this splendid report at cphsaa-usa.org. My gratitude to Dr. Stemn for undertaking this initiative on behalf of the Association.

Water System Project

As you are aware, the Association is still undertaking the construction of a Water System Project. As mentioned previously, this project will solve decades long problem of students and support staff carrying water by buckets and containers into the school building to flush toilets, wash hands, and use in the Science lab.

However, there has been some problems with the project. First, the raining season has stopped the progress on the project due to heavy down pour of rain. The contractors could not continue the work while the hole is filled with water. Secondly, there is a huge rock that formed a bed in the locality of the well that the contractors are finding extremely difficult to get rid of or bypass. Engineers from the Tubman University are trying to lend a helping hand for the completion of this project. You will be updated regularly by the leadership on the progress of this project. We are working with our contacts and the principal to find solutions to these problems.

Our Appreciation

Colleagues, Ladies and Gentlemen. Our Administration is very grateful to its membership for the cooperation and support that we have enjoyed during the period that we have served this August body. I am particularly grateful to the Executive Committee for their guidance and leadership in assisting me with the stewardship of this Association. The collective efforts of each member of the EC have helped us to reach some goals and objectives.

Honoring Prominent Members of CPHSAA-USA

It is my pleasure to inform you that our Administration has utilized its Constitutional authority to honor the following individuals for their **contributions to the growth and development of**

Cape Palmas High School Alumni Association. These fine and hardworking individuals include:

1. Mr. Homa Allison
2. Dr. Blidi Stemn
3. Ms. Faith Lawrence
4. Mrs. Ophelia Yarsiah
5. Fr. Dr. James Wilson
6. Mr. David Erskine
7. Ms. Anna Sleweon
8. Mrs. Susan Karto
9. Mrs. Anna Barlee
10. Ms. Barbara Freeman

Please join me to honor and congratulate these members for their hard work, dedication, and passion for CPHSAA-USA and our Alma Mater. These individuals will be honored during the Benefit Dinner, which is scheduled to be held tonight.

Bereavement

Colleagues, the CPHS family has endured its share of pains, sorrows, and tribulations. Over the period under review, we witnessed the passing of the second president of our Association, Mr. Jenkins Cooper. Jenkins was a pioneer and strong advocate for leadership and organization. He will be dearly missed. We also witness the passing of Cllr Annie Wesley and other members of the CPHS families. A candle will be lighted in their memories. May their souls rest in perpetual peace.

Conclusion

Colleagues, Ladies and Gentlemen. As we say goodbye to the stewardship of this current Administration, based on the requirements of the Constitution and Bylaws of CPHSAA-USA, INC. Article VI, Section 2, I want to thank the General Membership for the opportunity proffered us to serve you over the past four years (2018-2022). I further want to thank the Executive Committee for their support, dedication, contributions, and cooperation during the period mentioned supra.

During our four years of service to this Association, this Administration has completed multiple projects and initiatives, while at the same time extending our membership base and building a

strong foundation. Our membership is on the rise so is our ability to raise funds and implement projects.

Our efforts to gain non-profit (501(c) (3) Status with the federal government of the United States of America is a significant accomplishment and should be embraced by the Association. This accomplishment will enable the Association to apply for federal grants and other funding from donor agencies for the benefit of our Alma Mater. Equally so, we must be ready to comply to the IRS requirements, which include: **(a) filing documents on time; (b) keeping good and accurate financial records; and (c) be transparent and accountable.** Our failure to reach these and other benchmarks set by the federal government would result to our exempt status to be revoked automatically.

Our website is our gateway to the outside world. This is where our important documents, including our Organic Laws are stored. The website contains, among other elements, Membership Form, Online Payment options, President Updates and Annual Reports, Conventions Reports and Picture Gallery.

The successful planning, organization, and implementation of our first Global Connection Conference is a great achievement of this Administration. We should be very proud of our efforts to achieve this milestone.

Finally, I would like to thank the Executive Committee sincerely and truthfully for the collaboration and support during our four years of stewardship. Together, we have made a significant impact to the growth and development of our Alma Mater and the students at Cape Palmas High School. I pray and hope that the next administration will continue to serve this August body to the best of their ability, and I sincerely wish them God's guidance and blessings. May God bless you and your family.

Respectfully submitted,

Dr. A. Senyon Tatus
President, CPHSAA-USA, INC.

NOTES